

## Shared Police Subcommittee Meeting Minutes - 2/28 10:00am – 12:30pm

We continued to proceed down the path of defining shared and consolidation options. From the last meeting, the subcommittee asked the police departments to do two things; 1) Tour the twp facility to assess the capacity of the space; 2) provide their viewpoints (models) for how a consolidated police department should look.

Chiefs Dudeck and Buchanan provided some introductory operational comments:

- Both departments are committed to “do whatever they are asked to do”. They want to be as supportive as possible.
- Chief’s sought advice from other law enforcement agencies:
  - Staffing Models:
    - No problems with the math on organization models
    - No problems perceived with a combined force
  - Assessed span-of-control issues
    - Implementing majors changes, such as consolidation, can actually increase the need for proper supervision and span-of-control.
    - Liability goes up if proper supervision is not provided.
    - Policy Management and Communication is critical.
      - Power DMS Software is currently used and will play a significant role in communicating departmental policy from the chief down through the ranks – includes training management.
      - 30% less litigation using tools such as Power DMS
      - Insurance Rebate

Facility:

- Chief Dudeck reviewed the Twp facility to assess combined police force needs.
  - Impressive and well planned.
  - Office/locker/meeting space/jail/booking –all ok, minor changes can fix issues.
  - Evidence room may need to be expanded, but some options exist to make things fit.
  - Parking – probably the greatest physical issue, already at capacity. May need to close off a short portion of Valley Road and turn it into a parking lot.

Organizational Models Options:

- Based on an analysis of the “Areas of Responsibility” that need to be provided.
  - Supervisory span of Control and Detractors (time off) drives staff requirements.
  - Seven Member Administration Level, including two divisions, each headed by a Captain
    - Division 1 = Administration and Support / Division 2 = Patrol Operations
  - Model 1 – Total - 66 – Full currently budgeted contingent, adds Traffic + SNU functions
  - Model 2 – Total- 60 – Trimmed two Sgts from SNU and Traffic, and four patrolman
  - Model 3 – Total - 56 - Trimmed two more SNU and two more Traffic officers
  - Civilian Staff - No change in staffing requirements.

#### Dispatch & Technology:

- The Boro said they are faced with a real need to upgrade their dispatch center and technology due to the age of equipment and poor facility conditions.
- The Twp commented that much of their technology is 8-10 years old and needs to be refreshed.

#### Shared Dispatch Option:

- Curtis Berry provided review of technology that would be needed to support increasing the Twp dispatch center to four-positions. Currently, the Twp dispatch center has two positions, and two more positions are estimated to be needed to handle the additional call volume of the Boro.
  - Some of the equipment discussed is new equipment; some is just upgrades, and some is additional SW licenses.
  - Technology upgrade costs alone are estimated to exceed \$750,000 and could go much higher than this for standardizing radio equipment and professional services.
- Both departments have been asked to estimate their technology needs over the next 5-year timeframe, assuming no consolidation or shared services occurs to baseline these technology spending forecasts, and report back in a few weeks.

Next meeting March 7<sup>th</sup>, 10:00am at the Twp.